



GENPHARMASEC LIMITED

CIN : L24231MH1992PLC323914

(Formerly known as Generic Pharmasec Limited)



Office No. 104 & 105 (1st Floor), Gundecha Industrial Premises
Co-Operative Society Ltd., Akurli Road, Kandivali (East),
Mumbai, Maharashtra, 400101



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www.genpharmasec.com

KIND ATTENTION: SHAREHOLDERS

Subject: Mandatory furnishing of PAN, KYC and Nomination details by shareholders holding shares in physical mode.

Your attention is drawn to the SEBI Circular SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 03/11/2021 wherein SEBI has made mandatory to furnish PAN, KYC, Nomination details, Bank details, contact details and specimen signature of all shareholders holding shares in physical form.

In the said circular, SEBI has also stipulated that if the shareholders holding shares in physical mode do not update the PAN, KYC and Nomination details etc. or these details are not made available to the Company/Registrar and Share Transfer Agents (RTA) by March 31, 2023, then such Folios shall be Frozen by RTA on or after April 1, 2023 as per the directive issued by SEBI and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode.

Further after December 31, 2025, the frozen Folios shall be referred by RTA/ Company to the administering authority under the Benami Transactions (Prohibition) Act, 1988 and Prevention of Money Laundering Act, 2002.

Keeping in view the above statutory requirement shareholders holding shares in physical form are requested to furnish/update PAN, KYC, Nomination details immediately to the Company/RTA in the prescribed forms are enclosed.

Purpose	Form No.
Request for PAN, Bank and KYC details or change/updation thereof	Form ISR-1
Change /Updation of Signature	Form ISR-2
Registration of Nomination	Form ISR-13

For Genpharmasec Limited

(Formerly known as Generic Pharmasec Limited)

Ulhas Narayan Deosthale
Whole Time Director
DIN: 09215291



Encl:- As above



SATELLITE CORPORATE SERVICES PVT. LTD.

Category - I, Registrar to an Issue & Share Transfer Agent, Reg. No. INR000003639
Regd. Off.: Office No. A/106-107, Dattani Plaza, East West Compound, Andheri Kurla Road, Safed Pool,
Sakinaka, Mumbai - 400 072. Tel.: 022-28520461, 022-28520462 E-mail : service@satellitecorporate.com, scs_pl@yahoo.co.in
CIN NO.: U65990MH1994PTC077057 Website : www.satellitecorporate.com

Reference No.:

Date:- _____, 2022

To,

Dear Sir / Madam,

Unit: GENPHARMASEC LTD

Folio No: _____

Sub: SEBI Circular dated 03-11-2021 for furnishing PAN, KYC details and Nomination

With reference to above, it is mandatory to update PAN, Bank Details, Nomination and Contact Details in respect of shares held by you in physical mode. Since you have not updated the details of your PAN, Bank details in your account you are requested to kindly update the same as explained below.

- For registering PAN and KYC details:** kindly fill the Form No. ISR 1 and submit along with supporting documents as mentioned in Form No. ISR 1. Please note As per Central Board of Direct Taxes (CBDT) it is mandatory to link PAN with Aadhar number on or before 31-03-2022.
- Confirmation of signatures of Securities Holders:** Due to passage of time, your signature must have changed. In view of avoiding any rejection, delay in processing, we suggest to submit Form No. ISR 2 along with supporting documents as mentioned in Form No. ISR 2.
- Nomination:** SEBI also made it mandatory to register nomination for shares held in physical mode. Since you have not registered the nomination, you are requested to kindly register the nomination in Form No. SH-13.
- In case you do not want to register the nomination you are requested to submit a declaration in Form No. ISR-3.
- In case you have already registered the nomination and want change or alter, you may submit Form No. SH-14.
- These forms are available on our website: <http://satellitecorporate.com/KYC.zip>. Duly completed documents with only e-sign may be send to our dedicated mail id: kyc@satellitecorporate.com. In case you require physical copy of the form you may write to us.

Kindly submit the aforesaid self-attested details / documents to us at the following address:

Satellite Corporate Services Private Limited

Unit: GENPHARMASEC LTD

Office No. A 106 & 107, Dattani Plaza, Andheri Kurla Road,
East West Compound, Safed Pool, Sakinaka, Mumbai 400072.

Tel.: 022 285204461/462

As per the record the status registration of KYC/Signature/Nomination as under.

Subject	Status	Type of Document Required
Bank Account	(Fetch from column R)	ISR-1
Bank Name	(Fetch from column U)	ISR-1
PAN Details	(Fetch from column N)	ISR-1
Nomination	REQUIRED	SH-13
Email ID	(Fetch from column O)	ISR-1
Contact Number	(Fetch from column P)	ISR-1
Signature	(Fetch from column AA)	ISR-2

Kindly verify and submit the documents at the earliest to safeguard your investment. In case of bank account details registered of demerged bank, kindly submit fresh bank details in ISR-1

Further, we would like to draw your attention that, w.e.f. 01st January, 2022, we will not process any service request or complaint from Shareholder(s)/Claimant(s), for those Folios wherein the details/documents mentioned in the aforesaid are not available. Needless to mention that noncompliance with above requirements, your shares will be frozen effective from 01st April, 2023.

After December 31, 2025, the frozen folios shall be referred by RTA / Company to the administering authority under the Benami Transactions (Prohibition) Act, 1988 and Prevention of Money Laundering Act, 2002

In view of the above it is in your interest to safe guard your shares, to comply with the requirement at the earliest.

Thanking you

Yours faithfully

For SATELLITE CORPORATE SERVICES PVT LTD.

(AUTHORISED SIGNATORY)

Form ISR – 1

(see SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor’s service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

Date: ___ / ___ / ____

A. I / We request you to Register / Change / Update the following (Tick ✓ relevant box)

<input type="checkbox"/> PAN	<input type="checkbox"/> Bank details	<input type="checkbox"/> Signature
<input type="checkbox"/> Mobile number	<input type="checkbox"/> E-mail ID	<input type="checkbox"/> Address

B. Security Details:

Name of the Issuer Company	Folio No.:
Name(s) of the Security holder(s) as per the Certificate(s)	1. 2. 3.
Number & Face value of securities	
Distinctive number of securities (Optional)	From _____ To _____

C. I / We are submitting documents as per Table below (tick ✓ as relevant, refer to the instructions):

	✓	Document / Information / Details	Instruction / Remark
1		PAN of (all) the (joint) holder(s)	
		PAN	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> , <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Whether it is Valid (linked to Aadhaar): <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
			PAN shall be valid only if it is linked to Aadhaar by March 31, 2022* For Exemptions / Clarifications on PAN, please refer to Objection Memo in page 4
2		Demat Account Number	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
			Also provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.

3	Proof of Address of the first holder	<p>Any one of the documents, only if there is change in the address;</p> <p><input type="checkbox"/> Client Master List (CML) of your Demat Account, provided by DP.</p> <p><input type="checkbox"/> Valid Passport/ Registered Lease or Sale Agreement of Residence / Driving License / Flat Maintenance bill.</p> <p><input type="checkbox"/> Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old.</p> <p><input type="checkbox"/> Identity card / document with address, issued by any of the following: Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions.</p> <p><input type="checkbox"/> For FII / sub account, Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken.</p> <p><input type="checkbox"/> The proof of address in the name of the spouse</p>
4	Bank details	<p>Account Number: _____</p> <p>Bank Name: _____</p> <p>Branch Name: _____</p> <p>IFS Code: _____</p> <p style="text-align: center;">Provide the following:</p> <p><input type="checkbox"/> <u>original cancelled cheque</u> with name of security holder printed on it or <u>Bank Passbook</u> or <u>Bank Statement attested by the Bank</u> #</p>
5	E-mail address	_____ #
6	Mobile	_____ #

* or any date as may be specified by the CBDT

(DP: Depository Participant)

In case it is not provided, the details available in the CML will be updated in the folio

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our folio (s) _____, _____, (use Separate Annexure if extra space is required) in which I / We are the holder(s) (strike off what is not applicable).

Declaration: All the above facts stated are true and correct.

	Holder 1	Holder 2	Holder 3
Signature	✓		
Name	✓		
Full address	✓		
PIN	✓ <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Form ISR – 2

(see circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

Confirmation of Signature of securities holder by the Banker

1. Bank Name and Branch				
2. Bank contact details Postal Address Phone number E-mail address				
3. Bank Account number				
4. Account opening date				
5. Account holder(s) name(s)	1) 2) 3)			
6. Latest photograph of the account holder(s)				
<table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 33%; height: 80px;">1st Holder</td><td style="width: 33%; height: 80px;">2nd Holder</td><td style="width: 33%; height: 80px;">3rd Holder</td></tr></table>	1 st Holder	2 nd Holder	3 rd Holder	
1 st Holder	2 nd Holder	3 rd Holder		
7. Account holder(s) details as per Bank Records				
a) Address				
b) Phone number				
c) Email address				
d) Signature(s)				
1) <table border="1" style="width: 150px; height: 40px;"></table>	2) <table border="1" style="width: 150px; height: 40px;"></table>	3) <table border="1" style="width: 150px; height: 40px;"></table>		
Signature verified as recorded with the Bank				
Seal of the Bank				
	(Signature)			
Place:	Name of the Bank Manager			
	Employee Code			
Date:	E-mail address			

Form ISR - 3

Declaration Form for Opting-out of Nomination by holders of physical securities in Listed Companies

(see SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]]

Name of the Company :

Registered Address of the Company:

I / we the holder(s) of the securities particulars of which are given hereunder, **do not wish to nominate** any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities	Folio No.	No. of Securities	Certificate No.	Distinctive No.

I/ we understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Name(s) and Address of Security holders(s)

Signature(s)

Sole / First Holder Name

Second Holder Name

Third Holder Name

Name and Address of Witness	Signature

Form No. SH-13

Nomination Form

[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014]

To

Name of the company:

Address of the company:

I/We the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) PARTICULARS OF NOMINEE/S —

(a) Name:

(b) Date of Birth:

(c) Father's/Mother's/Spouse's name:

(d) Occupation:

(e) Nationality:

(f) Address:

(g) E-mail id:

(h) Relationship with the security holder:

(3) IN CASE NOMINEE IS A MINOR--

(a) Date of birth:

(b) Date of attaining majority

(c) Name of guardian:

(d) Address of guardian:

Name:

Address:

Name of the Security

Holder (s)

Signature

Witness with
name and address